

University Curriculum Committee June 18th, 2024

The UCC met from 1:00 to 3:00 p.m. via Zoom teleconferencing.

Attendees

Members

Toby Shorey, Hans van Oostrom, Jennifer Clark, Elayne Colon, Stefanie Gazda, George Hack, Marshall Haning, Jill Ingram, Christopher Janelle, Gillian Lord, Anne Mathews, Richard Scholtz, Katie Vogel Anderson

Liaisons

Casey Bullock, Corrin Fleming, Cheryl Gater, Diana Hull, Maria Leite, Leslie McKenna, Lauren Solberg, Frankie Tai, Lisette Tolentino, Stacy Wallace

Guests

Kendall Kroger, Kathryn Pearce, Karen Reed, Alyssa Zucker

Welcome

Notes

- Updates | Dr. Tobin Shorey.
 - Starting summer meetings for all curriculum committees
 - SPI for nine-month faculty who serve over summer
 - Aug 15-Aug 14 term possible for committee members in future
 - Items reviewed over the summer will be for next catalog year – 2025
 - Deadline for coming catalog year remains the same – March
 - Faculty Senate meeting June 21st
 - UCC Co-chair – Dr. van Oostrom serving as interim over summer
 - New co -chair elected in August 2024
 - How many College Curriculum Committees meet over the summer? – most colleges respond that they do not meet over the summer – colleges comment that most faculty that serve on these committees are nine-month
- Approval of minutes of the May meeting. – Approved.
- Update from the Faculty Senate | Dr. van Oostrom
 - Two new degrees from Hamilton Center voting items
 - Change procedure for common prerequisite changes – no longer necessary to present

Information Items

- Academic Assessment Committee | Dr. Leite
 - Academic Assessment plans for Civil and Coast Engineering ME/MS approved

Programs

Arts

1. [BFA Acting Model Plan Modification](#) | Christina Garland | 20002 – Conditionally Approved.

Adjusting semester plan to match how students usually enroll. Critical Tracking document also needed.

2. [Jazz - Minor - New World School of the Arts](#) | Daniel Andai | 19987 – Approved.
New minor for New World School of the Arts. Comprised of unique courses offered by the school.

Liberal Arts and Sciences

3. [English - EH? - Major Update](#) | Sidney Dobrin | 19624 – Approved.
Adding ENG2820 as part of options for English BA. Intro to English major course.
4. [Sustainability Studies - SST - Major Update](#) | Margaret Fields | 19666 – Approved.
Fixing a mistake on elective lists, eliminating unintentional overlap.
5. [Health Disparities in Society - HDS - Minor Update](#) | Banafsheh Moradi | 19858 – Approved.
Adding elective choices and updating catalog description of degree.

Public Health and Health Professions

6. [Remove 60 Credit Upper Division Coursework Requirement](#) | 20059
Modification to college description in catalog to remove this rule. Change accidentally overlooked in recent curricular updates.

Certificates

Undergraduate

Proposed new undergraduate certificates.

- None

Proposed changes to undergraduate certificates.

- None

Courses

Undergraduate

Proposed new undergraduate courses.

Liberal Arts and Sciences

7. [AFA 3XXX - African Diaspora, Women, and Medicine](#) – Approved.
8. [CLA 3XXX: Slavery in the Ancient World](#) – Approved.

Proposed changes to undergraduate courses.

Health and Human Performance

9. [APK 4103c - Kinetic Anatomy - Prerequisites Update](#) – Approved.

Journalism and Communications

10. [MMC 1009 - Introduction to Media and Communications - Prerequisites Update](#) – Conditionally Approved.
11. [MMC 2740 - Introduction to Media and Sports - Description](#) – Recycled.
12. [MMC 4302 - World Communication Systems - Description](#) – Conditionally Approved.
13. [RTV 2100 - Writing for Electronic Media - Description](#) – Conditionally Approved.
14. [RTV 3001 - Introduction to Media Industries and Professions - Description](#) – Conditionally Approved.
15. [RTV 3002 - Understanding Audiences - Course Title Update](#) – Conditionally Approved.
16. [RTV 3101 - Fiction/Nonfiction Screenwriting - Description](#) – Approved.
17. [RTV 3320 - Single-Camera Production - Course Title and Description Update](#) – Conditionally Approved.
18. [RTV 3432 - Ethics and Problems in Media - Description](#) – Approved.
19. [RTV 3511 - Fundamentals of Production - Prerequisite and Description Updates](#) – Conditionally Approved.
20. [RTV 3945 - Media Immersion Experience - Course Title Update](#) – Conditionally Approved.
21. [RTV 4420 - New Media Systems - Description](#) – Conditionally Approved.
22. [RTV 4500 - Content Acquisition, Distribution, and Strategy - Description](#) – Conditionally Approved.
23. [RTV 4506 - Applied Media Research - Course Title and Description Update](#) – Approved.
24. [RTV 4700 - Media Law and Policy - Description](#) – Conditionally Approved.
25. [RTV 4800 - Media Management and Strategy - Description](#) – Conditionally Approved.
26. [RTV 4905 - Individual Projects in Media - Description](#) – Conditionally Approved.
27. [RTV 4940 - Media Internship - Description](#) – Approved.

Liberal Arts and Sciences

28. [GLY 3042 - Planetary Geology - Course Leve Update](#) – Conditionally Approved.
29. [DEM3390 - Change Course Prefix](#) – Approved.

Joint

Proposed new joint courses.

- None

Proposed changes to joint courses.

- None

5000-Level

Proposed new 5000 level courses.

- None

Proposed changes to 5000 level courses.

- None

Graduate School

Certificates:

[The College of Design, Construction and Planning seeks to create a graduate certificate in AI in Architecture \(#19843\).](#)

The College of Design, Construction and Planning seeks to create a graduate certificate in Healthcare Design Integration (#19815).

Concentrations

The College of Dentistry seeks to add the project in lieu of thesis as an option to the concentrations in Periodontics and Operative and Esthetic Dentistry for the Master of Science (M.S.) degree with a major in Dental Sciences (#19757).

The College of Journalism and Communications seeks to modify the curriculum for the graduate concentration in Web Design and Online Communication for the Master of Arts in Mass Communication (M.A.M.C.) with a major in Mass Communication (#19778).

The College of Liberal Arts and Sciences seeks to close the concentration in Quantitative Finance for the Doctor of Philosophy (Ph.D.) with a major in Mathematics (#19561).

Major

The College of Medicine seeks to reduce the amount of credit for the Master of Science (M.S.) with a major in Genetics and Genomics (#19840).

Degree

The College of Public Health and Health Professions seeks to modify the curriculum and reduce the amount of credit for the Master of Health Administration (M.H.A.) degree. (#19867).

ONLINE MODALITIES:

The Herbert Wertheim College of Engineering seeks to offer various levels of online modality for the following existing Ph.D. majors: Aerospace Engineering, Civil Engineering, Coastal and Oceanographic Engineering, Environmental Engineering Sciences, Materials Science and Engineering, Mechanical Engineering, and Nuclear Engineering Sciences. (#19991).

Notes:

- Starting in Fall 2024, the committee will require syllabuses to be submitted with new course requests.
- Review current questions asked on UCC request form for new course proposals as opposed to course modifications. Reduce redundancy and increase efficiency.
- Volunteered for committee: Gillian Lord, Lauren Solberg – others please email if willing and able!

Meeting adjourned at 1:40p.m.

ADDENDUM

Compiled Before the Meeting

University Curriculum Committee Program and Course Recommendations

[June 18, 2024]

Programs

Arts

1. BFA Acting Model Plan Modification

[CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/20002>

- Comments: Request indicates change between semester 4 and 6 for TPP3251, but submitted plan swaps TPP3251 with semester 5 content generation elective. Please clarify if this is correct. If TPP3251 is moving to semester 6, then UT may have to be modified. If it is moving to semester 4, then it looks ok. **Semester 6 is correct, and we can provide an updated plan document if needed.**

2. Jazz - Minor - New World School of the Arts

~~[CA]~~[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19987>

- Comments: No catalog copy is provided – but we are not sure if that is required since NWSA majors do not appear in the catalog. **I'm happy to provide catalog copy if needed.** This has significant overlap with the existing minor. Are the courses of the existing minor not available at NWSA?
Credits for this minor are 2 less than the UF minor – does that pose any concerns for COTA? Minor is different depending upon student's NWSA major? That is unusual. If approved as written, this will need two separate minor codes from the Registrar's Office to distinguish it from the UF minor. **These are all a result of the NWSA curriculum being completely separate from the Gainesville curriculum, with separate instructors, courses offered, etc. The courses of the existing minor are not available at NWSA, and they would not be able to offer the existing minor with their faculty at that campus. This is also the reason that there is no concern from COTA or the SOM regarding differences between the minors, as they will serve completely separate student populations.**

Liberal Arts and Sciences

3. English - EH? - Major Update

[R]

URL: <https://secure.aa.ufl.edu/Approval/reports/19624>

- Summary: Bridging lower and upper division curricula and would like major credit for this ENG 2820. Wants the semester plan to spotlight ENG 2820 as an option.

- Comments: Model plan still listed 30 credits of English 3000-4000 level coursework in addition to ENG2820. This does not seem to match what the request is asking for.

4. Sustainability Studies - SST - Major Update

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19666>

- Comments: No comments, this request is simply to fix a mistake.

5. Health Disparities in Society - HDS - Minor Update

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19858>

- Summary: Change over view text, and add additional courses as elective options.
- Comments: No comments

Public Health and Health Professions

6. Remove 60 Credit Upper Division Coursework Requirement

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/20059>

- Summary:
- Comments:

Certificates

New Undergraduate Certificates

- **None**

Changes to Existing Certificates

- **None**

Course Recommendations

Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
AFA 3XXX – African Diaspora, Women, and Medicine		
CLA 3XXX – Slavery in the Ancient World		

Liberal Arts and Sciences

7. AFA 3XXX - African Diaspora, Women, and Medicine

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19857>

Comments: No Comments

8. CLA 3XXX: Slavery in the Ancient World

[A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19913>

Comments: No Comments

Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
APK 4103c - Kinetic Anatomy - Prerequisites Update	MMC 1009 - Introduction to Media and Communications - Prerequisites Update	MMC 2740 - Introduction to Media and Sports – Description
RTV 3101 - Fiction/Nonfiction Screenwriting – Description	MMC 4302 - World Communication Systems – Description	
RTV 3432 - Ethics and Problems in Media – Description	RTV 2100 - Writing for Electronic Media – Description	
RTV 4506 - Applied Media Research - Course Title and Description Update	RTV 3001 - Introduction to Media Industries and Professions – Description	
RTV 4940 - Media Internship – Description	RTV 3002 - Understanding Audiences - Course Title Update	
	RTV 3320 - Single-Camera Production - Course Title and Description Update	
	RTV 3511 - Fundamentals of Production - Prerequisite and Description Updates	
	RTV 3945 - Media Immersion Experience - Course Title Update	
	RTV 4420 - New Media Systems – Description	
	RTV 4500 - Content Acquisition, Distribution, and Strategy – Description	
	RTV 4506 - Applied Media Research - Course Title and Description Update	
	RTV 4700 - Media Law and Policy – Description	
	RTV 4800 - Media Management and Strategy – Description	
	RTV 4905 - Individual Projects in Media – Description	

	GLY 3042 - Planetary Geology - Course Leve Update	
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Health and Human Performance

9. APK 4103c - Kinetic Anatomy - Prerequisites Update [A]

URL: <https://secure.aa.ufl.edu/Approval/reports/19912>

Comments: 4000-6000 joint offer course

Journalism and Communication

10. MMC 1009 - Introduction to Media and Communications - Prerequisites Update [CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/19967>

Comments: Attendance policy not in compliance. Religious holidays do not require a “note.”

11. MMC 2740 - Introduction to Media and Sports – Description [R]

URL: <https://secure.aa.ufl.edu/Approval/reports/19973>

Comments: There is a cost of \$50 to complete each of the certificates on the Work in Sports website. These certificates appear to be assessments conducted by third parties unaffiliated with the course or instructor that are profiting from in-class assessment. Is there a non-cost option for completing assessment of materials covered in class in lieu of taking these certificates?

Are you required to put the certificates in LinkedIn and/or have a LinkedIn account?

Course needs to be configured for 15, not 16, weeks.

12. MMC 4302 - World Communication Systems – Description [CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/19975>

Comments: The 15 week schedule in the syllabus does not specify the contents.

Please include a link to the UF attendance policy

It appears that the instructor wrote the textbook. Please be sure relevant UF policies are followed with regards to conflict of interest and profit from the sales.

13. RTV 2100 - Writing for Electronic Media – Description [CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/19976>

Comments: Flexibility of syllabus – syllabus notes it is subject to change based on pacing (including assessments). Any changes should not penalize students (e.g. reduction of assignments, making it harder to earn grades in the course, addition of exams, etc).

14. RTV 3001 - Introduction to Media Industries and Professions – Description [CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/19977>

Comments: Office Hours need to specify date/time instead of “by appt”

15. RTV 3002 - Understanding Audiences - Course Title Update [CA]

URL: <https://secure.aa.ufl.edu/Approval/reports/19966>

Comments: Please revise weekly plan – should be 15 weeks with week 16 as a comprehensive final exam (if applicable).

- 16. RTV 3101 - Fiction/Nonfiction Screenwriting – Description** [A]
URL: <https://secure.aa.ufl.edu/Approval/reports/19978>
Comments: No Comments
- 17. RTV 3320 - Single-Camera Production - Course Title and Description Update** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19970>
Comments: Attendance/make-up policy is not consistent with UF policy re: excused absences/late submissions. E.g. syllabus does not specify students are permitted 1 *unexcused* lecture/lab absence. Syllabus also says any assignment submitted more than a week late will receive at least 50% point deduction.
Format of class section of syllabus says students need to check to see if there is class on Tuesdays, and from week to week the course schedule changes. Class is not scheduled for Tuesdays. Is this variable schedule consistent with College policy?
For assignment 6, does each team member receive the same grade for the assignment?
Attendance policy needs to specify that excused absences will not be penalized.
- 18. RTV 3432 - Ethics and Problems in Media – Description** [A]
URL: <https://secure.aa.ufl.edu/Approval/reports/19979>
Comments: No comments
- 19. RTV 3511 - Fundamentals of Production - Prerequisite and Description Updates** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19969>
Comments: On the form it is not clear where the proposed pre-req/co-req changes go. Please provide a complete prerequisite and/or corequisite text.
Course description in the syllabus does not match the one in the form
Attendance policy not in compliance with UF policy – Needs to specify that each non excused absence will result in grade reduction (not any subsequent absences). Also, while documentation for medical excuse may be required, it cannot be required in exactly one week.
Office hours must be specific time/day.
- 20. RTV 3945 - Media Immersion Experience - Course Title Update** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19971>
Comments: Please be sure to specify unexcused absences in attendance policy. Excused absences must be allowed (even if it is beyond 4): “Each student will be required to attend weekly class meetings to go over projects each week. Class Meeting times will be every Tuesday from 11:45-12:35 in the GHQ Studio. If a student misses 4 or more weekly classes, they will automatically fail the course.”
- 21. RTV 4420 - New Media Systems – Description** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19980>
Comments: Syllabus course description does not align with the form.
The 15 week schedule in the syllabus has links to Canvas, but needs to summarize topics covered.
Please indicate how the during course surveys will be kept anonymous.
What does “up to and including 0” mean for late submissions? How many points are deducted over what period of time?

- 22. RTV 4500 - Content Acquisition, Distribution, and Strategy – Description** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19981>
Comments: Why does course have “Professor” and then another faculty member listed as “Assisted by”? Professor Grogan seems to have significant responsibility for the course. Syllabus does not allow for any make-ups except in cases of emergency. Attendance/make-up policy for course needs to be brought in line with UF policy. Syllabus states students only have 1 week to bring grading errors/questions to attention of course faculty – but grade petition policies allow for more time. Syllabus mentions quizzes but on the list of assessments for the course, I do not see any quizzes listed. Also, course grading structure described in syllabus says 10 points for each module assignment, but some modules have 1 assessment and some have more than 1. Please clarify the grading scheme for the course and note point value for each assessment.
- 23. RTV 4506 - Applied Media Research - Course Title and Description Update** [A]
URL: <https://secure.aa.ufl.edu/Approval/reports/19972>
Comments: No Comments
- 24. RTV 4700 - Media Law and Policy – Description** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19982>
Comments: Might want to consider changing the learning objective from “understand” to a measurable objective. The policy on absences in general seems to be missing some sentences/words in sentences. As copied and pasted: “Because class is based on group work, students should not miss more follow both the guidelines provided here and adhere to...” There is no policy regarding make up work.
- 25. RTV 4800 - Media Management and Strategy – Description** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19983>
Comments: It appears that the instructor wrote the textbook. Please be sure relevant UF policies are followed with regards to conflict of interest and profit from the sales. Two “free” absences (excused or not) is not in line with UF attendance policy. Weekly plan: 16 week plus final should be 15 weeks plus final
- 26. RTV 4905 - Individual Projects in Media – Description** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19984>
Comments: Missing syllabus – while this is an independent study, reviewers would like to see a sample of the types of work done for credit and grade.
- 27. RTV 4940 - Media Internship – Description** [A]
URL: <https://secure.aa.ufl.edu/Approval/reports/19985>
Comments: No Comments

Liberal Arts and Sciences

- 28. GLY 3042 - Planetary Geology - Course Leve Update** [CA]
URL: <https://secure.aa.ufl.edu/Approval/reports/19068>

Comments: Is this a required course for any program or solely an elective? What is impact, if any, on programs of increasing the level of this course?

Late work policy of grade reduction of 20% per day violates UF policy unless it applies only to unexcused reasons for late submission.

No info in prior or proposed syllabus on the final project. Since this is a major reason for increasing the course level, additional information on the project would be helpful for the review.

Topics and readings in the new, proposed syllabus appear the same (or nearly identical) to the 2000-level syllabus. There is explanation in the UCC form about differences between the versions of the courses but it's not clear how that translates into the new proposed syllabus. Is the literature reading table added to the last page of the syllabus in addition to what is listed on the weekly topic table? Note – this may not be clear to students.

29. DEM 3390 Transnational Sociology – Change Course Prefix



URL: <https://secure.aa.ufl.edu/Approval/reports/20057>

Comments:

Proposed New Joint Courses

Approved	Conditionally Approved	Recycle

College

- None

#. Proposed 5000 Level Courses

Approved	Conditionally Approved	Recycle

College

- None